



Agenda

Licensing and Regulatory Sub-Committee

Thursday, 14 July 2022 at 2.30 pm

New Council Chamber, Town Hall, Reigate



This meeting will take place in the Town Hall, Castlefield Road, Reigate. Members of the public, Officers and Visiting Members may attend remotely or in person.

All attendees at the meeting have personal responsibility for adhering to any Covid control measures. Attendees are welcome to wear face coverings if they wish.



Members of the public may observe the proceedings live on the Council's [website](#).

Members:

R. Absalom (Chairman)

S Sinden and R S Turner

Substitutes:

Conservatives:

Residents Group: G. Adamson and P. Harp

Green Party: J. Booton, P. Chandler, V. Chester, J. C. S. Essex, A. Proudfoot, S. McKenna and R. Ritter

Liberal Democrats S. A. Kulka

Mari Roberts-Wood Head of Paid Service

For enquiries regarding this agenda;

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Reigate & Banstead
BOROUGH COUNCIL
Banstead | Horley | Redhill | Reigate

1. Apologies for absence

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest.

3. Mediated Application

(Pages 5 - 6)

To note and confirm the following applications determined through mediation without the need for a hearing:

a) **22/00971/LAPREM** to change from a Club Premises Certificate 10/00346/LAPREC to a Premises Licence: Reigate Heath Golf Club Ltd, The Clubhouse Flanchford Road Reigate RH2 8QR



Our meetings

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



Streaming of meetings

Meetings are broadcast live on the internet and are available to view online for six months. A recording is retained for six years after the meeting. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view.



Accessibility

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



Notice is given of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.

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Application ref: 22/00971/LAPREM

Reigate Heath Golf Club Ltd, The Clubhouse Flanchford Road Reigate RH2 8QR

The application by Reigate Heath Golf Club Ltd seeks to change from a Club Premises Certificate 10/00346/LAPREC to a Premises Licence.

The application seeks to establish the original licensable hours including non-standard timing for New Year's Eve (02:00) and activities with no alteration to those specified on the Club Premises Certificate. The application includes a minor change to the licensed area to now include an area of grass behind the 10th tee and immediately in front of the clubhouse (approx. 115 m²) and a small patio area to the rear of the clubhouse.

The application includes retail sale of alcohol, provision of regulated entertainment including films, recorded music, live music, performances of dance and anything of a other similar description as authorised.

The hours for licensable activities applied for are 08:00 to 23:00 Monday – Thursday, 08.00 to 00:00 Friday – Saturday and 08:00 to 22:00 Sunday. includes seasonal and non-standard timings for events.

The following mediated conditions were agreed with the Police following their objections:

1. The DPS will keep an up-to-date Authorisation sheet which will show the list of staff members who have been given the authority to sell alcohol on the premises to be made available to authorised officers.
2. Staff training shall be recorded and updated every 6 months. Training shall cover the requirements for ID as part of age verification, the responsibilities of staff, training on dealing with an intoxicated person and assertiveness training. All training records will be available to authorised officer on request.
3. The licence holder shall ensure that an incident log is kept on the premises and that it documents any incident involving the premises. This shall be immediately available upon request of an authorised officer.
4. Club events and parties will be pre booked events with numbers controlled along with those who are invited guests only. A risk assessment will be carried out in advance to ensure sufficient staff are on duty during all events for safety and control.
5. Signage shall be displayed in a prominent position on the premises requesting that customers leave quietly and respect the neighbourhood.
6. CCTV shall be installed on the licensed premises and fully maintained, showing correct date and time information.

Agenda Item 3

- CCTV to cover the internal licensable area, the ground floor terraces, the first-floor balcony and the smoking area.
- CCTV shall provide clear images of people entering and exiting the licensable area.
- There shall be one member of staff during licensable hours, trained to use the CCTV and provide copies at the request of Police or other authorised officer.
- All CCTV footage to be retained for a minimum of 31 days.